

## **KLJ RESOURCES LIMITED**

CIN: L67120WB1986PLC041487

Registered Office: 8, Cammac Street, Kolkata, West Bengal -700017

Telephone: (011) 25459706, 45371433, E-mail: kljresources@kljindia.com;

Website: www.kljresources.in

### **NOTICE OF ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE**

Notice is hereby given that the 35<sup>th</sup> Annual General Meeting (AGM) of the members of the Company will be held on Thursday, 30<sup>th</sup> September, 2021 at 10.00 A.M. at the Registered Office of the Company at 8, Cammac Street, Kolkata, West Bengal – 700017.

The Notice of AGM for Financial Year ended 31<sup>st</sup> March, 2021 has been sent to all the members at their registered addresses in the permitted mode. The dispatch of Notice of AGM has been completed on Saturday, 4<sup>th</sup> September, 2021. The aforesaid documents are also available on the Company's website, [www.kljresources.in](http://www.kljresources.in).

The Register of Members and the Share Transfer books of the Company will remain closed from Friday, 24<sup>th</sup> September, 2021 to Thursday, 30<sup>th</sup> September, 2021 (both days inclusive) for the purpose of Annual General Meeting and payment of final dividend.

The Company is providing to its members a facility to exercise their right to vote on resolutions proposed to be passed at the meeting, by electronic means ("e-voting"), through electronic voting system of Central Depository Services (India) Limited (CDSL). Member(s) holding shares either in physical form or in dematerialized form as on the cut-off date i.e. Thursday, 23<sup>rd</sup> September, 2021, whether they acquired the shares before or after the date of dispatch of Notice may cast their vote electronically on the Ordinary and Special Business as set out in the Notice of AGM from a place other than venue of AGM ("remote e-voting") or through ballot papers at Annual General Meeting.

The remote e-voting shall commence on Monday, 27<sup>th</sup> September, 2021 at 9.00 a.m. and shall end on Wednesday, 29<sup>th</sup> September, 2021 at 5.00 p.m. The remote e-voting shall not be allowed beyond the aforesaid date and time. The remote e-voting module shall be disabled by CDSL after the aforesaid date and time for voting and once the vote on a resolution is cast by a member, the member shall not be allowed to change it subsequently.

The facility for voting through ballot paper shall be made available at the AGM and the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call on Toll Free No.: 1800 200 5533. In case you need further assistance, you may contact Sh. Ajai Kumar Gupta, Company Secretary and Compliance Officer of the Company at Telephone No. (+91) 11-25459706, 45371433 or at e-mail id: [kljresources@kljindia.com](mailto:kljresources@kljindia.com).

**FOR KLJ RESOURCES LIMITED**

Sd/-

**(Ajai Kumar Gupta)**

Company Secretary

Membership No.: FCS: 8020

Date: 4<sup>th</sup> September, 2021

Place: New Delhi